

COMPLIANCE Q&A BREAKOUT SESSION

Sainey Jobe, Deputy Chief of Contract Compliance

Graciela Perez, DBE Program Manager

Terrence Tounsel, Contract Compliance Analyst

March 8, 2021



PROCUREMENT – CONTRACT COMPLIANCE

The Tollway's Contract Compliance Team is responsible for monitoring all compliance requirements applicable to the following programs:

- Disadvantaged Business Enterprise (DBE)
- Business Enterprise Program (BEP)
- Veteran Business Enterprise (VBE)
- Equal Employment Opportunity (EEO) Program



PRE-AWARD

Diversity Goal Setting

- BEP: Goods & Services (CMS)
- DBE: Construction & Professional Services
- VOSB: Both

Pre-Bid Meetings

Pre-Award Meetings

Pre-Construction Meetings

Responsiveness Check/U-Plan Review – (SP and IFB)

Evaluations/Scoring/Ranking – (PSB, RFP)



AFTER CONTRACT EXECUTION

Compliance Monitoring Systems

- B2Gnow – DBE, BEP & VBE payment monitoring & payroll report upload
- Capture – EEO work hours reporting & monitoring
- Catapult – Transfers payment data into B2Gnow

Pay estimate/invoice review

Site visits – to construction project sites

Vendor training on compliance systems & requirements

Change Order/Extra Work Order/Supplemental review

Review waivers of lien/sworn statements – as part of pay estimate submittals



Q&A

Contact Us

Sainey Jobe

- Deputy Chief of Contract Compliance
- Sjobe@getipass.com

Graciela Perez

- DBE Program Manager
- Gperez@getipass.com

Terrence Tounsel

- Contract Compliance Analyst
- Ttounsel@getipass.com

